Case Study: NDA Creation, Review & Administration

PANGEA3

- Business unit personnel submit proposed business transaction summaries to NDA Request email box.
- P3 attorney contacts Requestor to discuss transaction and sensitivity around confidential information to be exchanged by both parties.
- P3 attorneys evaluate transaction and draft NDA taking into account client template database, individual business unit sensitivities and preferences, or advise of alternative need for and draft software evaluation agreements.
- P3 attorneys discuss 3rd party comments and unique business transaction issues with business unit attorney and obtain final sign-off.
- P3 attorneys submit final NDA to Requestor with clearance for exchange with counter-party.
- P3 attorneys log NDA, parties and key terms into on-line tracking database to enable client business personnel and business unit attorneys to check ongoing transactions engaged in by other departments and to confirm existence /applicability of existing NDA to new transactions.

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